



Ventura County Mobile Home Park Rent Review Board May 29, 2024 Special Meeting Agenda

County of Ventura • Resource Management Agency

800 S. Victoria Avenue, Ventura, CA 93009-1740 • (805) 654-2478 • www.vcrma.org/divisions/planning

Wednesday, May 29, 2024 at 2:30 p.m.

All interested persons are invited to attend and be heard at a special public meeting to be held by the Ventura County Mobile Home Park Rent Review Board (RRB) at the date and time noted above at the Ventura County Government Center, Hall of Justice, 800 S. Victoria Avenue, Ventura, CA 93009, Pacific Conference Room.

AGENDA

Consideration will be given only as noted to the following:

1. **Call to Order**
2. **Roll Call and Determination of a Quorum**
3. **Pledge of Allegiance to the Flag of the United States of America**
4. **Public Comment on Concerns within the Authority of the County Rent Control Ordinance**
This time is set aside for public comment on items not otherwise on this agenda which are within the purview of the Rent Review Board. Speakers wishing to address the Board shall be allowed a maximum of five minutes for their comments. The Board is prohibited from taking action on any item that is not part of the printed and published agenda.
5. **Approval of Minutes**
RRB Meeting held on February 21, 2024
6. **Consider Staff Report and Recommendations Regarding the Proposed Repeal and Replacement of Administrative Rules Governing Rent Increase Applications and Supporting Documents or Evidence Submitted Pursuant to Section 81005 of the Mobile Home Park Rent Control Ordinance**
Presentation by Staff
Public Comment
Close Public Hearing
Board Deliberation
7. **Elections**
For Chair and Vice Chair
8. **Comments from Rent Review Board Members**
9. **Comments from Planning Staff**

10. Meeting Adjournment

Next regularly scheduled meeting: Wednesday, August 21, 2024 at 1:00 p.m.

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Dillan Murray, staff, at 805-654-5042 or Dillan.Murray@Ventura.org or the California Relay Service at (866) 735-2929. Reasonable advance notification of the need for accommodation prior to the meeting (72 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.



Ventura County Mobile Home Park Rent Review Board

February 21, 2024 **Draft Meeting Minutes**

County of Ventura • Resource Management Agency

800 S. Victoria Avenue, Ventura, CA 93009-1740 • (805) 654-2478 • www.vcrma.org/divisions/planning

Note: The following is a summary of actions taken by the Rent Review Board (RRB) at their public hearing and not a verbatim transcription.

1. 1:07 P.M. HEARING CALLED TO ORDER

By Chair Hundley

2. ROLL CALL AND DETERMINATION OF A QUORUM

Board Members Present: Tom Hundley, Chair
John Brooks, Vice Chair
Richard Francis
Brent Rosenbaum
Jill Martinez

Board Members Absent: None

County Staff Present: Dillan Murray, Associate Planner
Tricia Maier, Planning Programs Manager

3. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

4. PUBLIC COMMENT ON CONCERNS WITHIN THE AUTHORITY OF THE COUNTY RENT CONTROL ORDINANCE

None

5. APPROVAL OF MINUTES

Board Member Francis made a motion to approve the November 15, 2023, meeting minutes. Board Member Rosenbaum seconded the motion. Motion passed 5-0.

6. COMMENTS FROM BOARD MEMBERS

Board Member Francis reported that he recently assisted a mobile home park resident in the City of Oxnard with a lot line dispute amongst neighbors.

Board Member Brooks expressed concern about how mobile home parks in the county have handled recent rains. Board Member Brooks noted that he plans to observe some parks for himself. Board Member Francis stated that most mobile homes are on a raised foundation which adds an element of protection from flooding. Board Member Brooks noted his concern with flooding in parking areas.

Board Member Martinez reported that she was assisting one mobile home park resident with a requirement of the Mobilehome Residency Law that park owners provide notice to any resident organization formed by homeowners in the mobilehome park prior to sale of the park. Next, Board Member Martinez reported that her mailing address had changed, and she was no longer a resident of a mobile home park.

Chair Hundley noted that any public inquiries received by Board Members should be directed to Planning Division staff.

7. COMMENTS FROM PLANNING STAFF

Dillan Murray, staff, reported that Board Members are required to complete ethics training every two years and requested that certificates of completion be submitted to staff when completed. Next, Mr. Murray reported that the Planning Division approved seven ministerial rent increase applications for 2024, with two currently pending. Finally, Mr. Murray reported that earlier this year, Planning Division staff completed the process of verifying all eight senior mobile home parks have a majority of senior residents. This is required to be done every two years to ensure this source of affordable housing stock is being maintained.

Board Members requested information be distributed on the list of parks with an approved rent increase for 2024 and on the list of senior parks in the county.

8. ADJOURNMENT

The next hearing of the RRB will be held Wednesday, May 22, 2024 at 1:00 p.m. At 1:17 p.m., the RRB was adjourned.

Chair
Mobile Home Park Rent Review Board

ATTEST:

Dillan Murray, Staff Coordinator

Date