



# Ventura County Mobile Home Park Rent Review Board August 21, 2024, **REVISED** Meeting Agenda

County of Ventura • Resource Management Agency

800 S. Victoria Avenue, Ventura, CA 93009-1740 • (805) 654-2478 • [www.vcrma.org/divisions/planning](http://www.vcrma.org/divisions/planning)

**Wednesday, August 21, 2024, at 1:00 p.m.**

All interested persons are invited to attend and be heard at a public meeting to be held by the Ventura County Mobile Home Park Rent Review Board (RRB) at the date and time noted above at the Ventura County Government Center, Hall of Administration, 800 S. Victoria Avenue, Ventura, CA 93009, Multipurpose Conference Room.

## **AGENDA**

Consideration will be given only as noted to the following:

1. **Call to Order**
2. **Roll Call and Determination of a Quorum**
3. **Pledge of Allegiance to the Flag of the United States of America**
4. **Public Comment on Concerns within the Authority of the County Rent Control Ordinance**  
This time is set aside for public comment on items not otherwise on this agenda which are within the purview of the Rent Review Board. Speakers wishing to address the Board shall be allowed a maximum of five minutes for their comments. The Board is prohibited from taking action on any item that is not part of the printed and published agenda.
5. **Approval of Minutes**  
RRB Meeting held on May 29, 2024
6. **Comments from Rent Review Board Members**
7. **Comments from Planning Staff**
8. **Meeting Adjournment**

**Next regularly scheduled meeting:** Wednesday, November 13, 2024, at 1:00 p.m.

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Dillan Murray, staff, at 805-654-5042 or [Dillan.Murray@Ventura.org](mailto:Dillan.Murray@Ventura.org) or the California Relay Service at (866) 735-2929. Reasonable advance notification of the need for accommodation prior to the meeting (72 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.



# Ventura County Mobile Home Park Rent Review Board

May 29, 2024, **Draft Meeting Minutes**

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**Note: The following is a summary of actions taken by the Rent Review Board (RRB) at their public hearing and not a verbatim transcription.**

1. 2:35 P.M. HEARING CALLED TO ORDER

By Chair Hundley

2. ROLL CALL AND DETERMINATION OF A QUORUM

Board Members Present: Tom Hundley, Chair  
John Brooks, Vice Chair  
Richard Francis  
Brent Rosenbaum

Board Members Absent: Jill Martinez

County Staff Present: Dillan Murray, Associate Planner  
Tricia Maier, Planning Programs Manager

3. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

4. PUBLIC COMMENT ON CONCERNS WITHIN THE AUTHORITY OF THE COUNTY RENT CONTROL ORDINANCE

None

5. APPROVAL OF MINUTES

Board Member Francis made a motion to approve the February 21, 2024, meeting minutes. Board Member Rosenbaum seconded the motion. Motion passed 4-0.

6. CONSIDER STAFF REPORT AND RECOMMENDATIONS REGARDING THE PROPOSED REPEAL AND REPLACEMENT OF ADMINISTRATIVE RULES GOVERNING RENT INCREASE APPLICATIONS AND SUPPORTING DOCUMENTS OR EVIDENCE SUBMITTED PURSUANT TO SECTION 81005 OF THE MOBILE HOME PARK RENT CONTROL ORDINANCE

**Presentation by Staff:** Dillan Murray, staff, presented a PowerPoint presentation outlining the item background, summary of proposed revisions, and recommended actions. Staff recommended the RRB take the following actions on this item:

1. **CERTIFY** that the RRB has reviewed and considered the Mobile Home Park Rent Review Board staff report and all exhibits thereto, and has considered all comments received during the public comment process;

2. **FIND** based on the substantial evidence presented in the staff report, and the entire record, that the proposed resolution RRB24-001 (Exhibit 3) is in the public interest;
3. **ADOPT** Resolution RRB24-001 (Exhibit 3); and,
4. **SPECIFY** the Planning Division at 800 S. Victoria Avenue, Ventura, CA 93009 as the location and custodian of the documents and materials that constitute the record of proceedings upon which this decision is based.

**Public Speakers:**

None

**Discussion and Deliberation:**

Board Member Francis inquired whether the proposed revisions aligned with the Rent Control Ordinance? Dillan Murray, staff, responded in the affirmative.

Board Member Francis made a motion to adopt staff's recommended actions. Board Member Rosenbaum seconded the motion. Motion passed 4-0.

7. ELECTION OF OFFICERS

Chair Hundley nominated Board Member Rosenbaum to be Chair and Board Member Brooks to be Vice-Chair. The nominations were confirmed 4-0.

8. COMMENTS FROM BOARD MEMBERS

Board Member Francis reported that the new owner of Siesta Mobile Home Park, located south of the city of Oxnard, contacted him regarding the county's mobile home park rent control program and needed infrastructure improvements, but that he referred the owner to staff for more information. Dillan Murray, staff, confirmed that he provided information to the property owner on the rent control program and the state's Manufactured Housing Opportunity & Revitalization Program (MORE), which the property owner may qualify for as a source of funding for mobile home park rehabilitation.

9. COMMENTS FROM PLANNING STAFF

Dillan Murray, staff, reported that Board Members are required to complete ethics training every two years and requested that certificates of completion be submitted to staff when completed. Next, Mr. Murray reported that the Planning Division approved 12 ministerial rent increase applications for 2024. Finally, Mr. Murray reported on the Biden-Harris Administration's latest housing plan, which includes a new federal grant program for manufactured housing communities, increased borrowing limits for individuals, and a new financing approach for resident cooperatives. Staff is closely following the development of this grant program so information can be provided to mobile home park owners who may qualify for funding.

10. ADJOURNMENT

The next hearing of the RRB is planned to be held Wednesday, August 21, 2024, at 1:00 p.m. At 2:52 p.m., the RRB was adjourned.

\_\_\_\_\_  
Chair  
Mobile Home Park Rent Review Board

ATTEST:

\_\_\_\_\_  
Dillan Murray, Staff Coordinator

\_\_\_\_\_  
Date